

# Boughton Monchelsea Parish Council

Date: 25<sup>th</sup> June 2024

The next meeting of the Parish Council will be held in the **main hall of Boughton Monchelsea village hall on Tuesday 2<sup>nd</sup> July 2024 at 7.00 pm** when the following business is to be transacted.

## AGENDA

1. Open quarter – representations from members of the public
2. Apologies
3. Filming of meetings : Request for notification of whether any person intends to film, photograph or record any item
4. Notification of late items for inclusion on the agenda.
5. Standing Order 61: To decide whether the public and press should be excluded from the meeting for any item.
6. Reports from Police / KCC Community Warden
7. County Councillor updates
8. Borough Councillor updates
9. Declarations of Interest in Items on the Agenda / Declaration of Changes to the Register of Interests / Requests for Dispensations
10. Matters outstanding from minutes (7<sup>th</sup> May 2024) not included in agenda.
11. Minutes of the meetings held on 7<sup>th</sup> May 2024 : Agreement of and signature by Chairman of the Council
12. Clerk's Report.
13. Finance
  - 13.1 Finance report : Agreement of payments made and income received since meeting on 7<sup>th</sup> May 2024
  - 13.2 Budget monitoring report to 26<sup>th</sup> June 2024
  - 13.3 Internal audit report – note contents
14. Correspondence :
  - 14.1 Boughton Monchelsea village hall committee – request for contribution towards defibrillator for the village hall
15. Planning Report.

**MEMBERS OF THE PUBLIC AND THE PRESS ARE WELCOME  
TO ATTEND**

16. Representatives Reports:
  - 16.1 KALC (Cllr Dawes)
  - 16.2 Allotments (Cllr Martin)
  - 16.3 Village Hall & Recreation Ground (Cllr Humphryes)
  - 16.4 Neighbourhood Watch (Cllr Oladimeji)
  - 16.5 Police Liaison (Cllr Dawes)
  - 16.6 Biodiversity and environment (Cllr Jessel)
  - 16.7 Highways – agree new rep
  
17. Decision items :
  - 17.1 Finance committee – agree to form finance committee, approve draft terms of reference and agree members
  - 17.2 Financial regulations – agree new draft financial regulations based on latest NALC model
  - 17.3 KCC member grant – discuss and agree amount and what to apply for
  - 17.4 Full Parish Council meeting start time – discuss and agree whether to change meeting start times from 7pm to 7.30pm
  
18. Update / discussion items :
  - 18.1 Parkwood Farm reservoir – update
  - 18.2 Future projects – discuss potential projects, big and small that the Parish Council may wish to raise funds for and implement
  
19. Health & Safety Issues
  
20. Deferred Items Schedule
  
21. Any other Business. (Non decision items only)
  
22. Date of Next Meeting: Scheduled for Tuesday 3<sup>rd</sup> September 2024 at 7.00 pm in the main hall of the village hall.

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WELCOME TO ATTEND**